

Lower Pioneer Valley Educational Collaborative
Lower Pioneer Valley Career and Technical Education Center
174 Brush Hill Avenue
West Springfield, MA 01089
413 735 6300 fax 413 735 6315

APPLICATION FOR ADMISSION

The Lower Pioneer Valley Career and Technical Educational Center (LPV Career TEC) admits students and makes available to them its advantages, privileges, and courses of study without regard to race, color, sex, religion, national origin, sexual orientation, or disability.

LPV Career TEC has a published admissions policy that is made available to all applicants and parents/guardians as part of the admission process. The policy gives the admission criteria as well as a description of the entire admission process and is available on our web site at www.lpvctec.org.

Enrolling at LPV Career TEC is a part of the process of course selection at the seven member districts' high schools. Applications for fall admission to the ninth, tenth, or eleventh grade are available from the sending school guidance office or directly from LPV Career TEC. Students will return a completed application with the appropriate signatures to their sending school guidance department in early spring. Sending school guidance counselors will forward the completed student application to the LPV Career TEC Vocational Guidance/Placement Counselors no later than May 1st along with transcripts for the present and previous year, attendance for the present and previous year, and conduct/discipline records for the previous two years as required by the LPV Career and Technical Education Center's Admissions Policy, and the LPV Career and Technical Education Recommendation for Admission Form. The additional criteria, an interview, as outlined in the admissions policy will be coordinated through the sending school guidance counselor.

APPLICANT SECTION

Name _____ Birth Date _____
Last First Middle

Street _____ Town _____ Zip _____

Home Phone _____ Cell Phone _____ Present Grade _____

School currently attending _____ Current Guidance Counselor's Name _____

Email address _____

9th Grade Exploratory Technology Career Exploratory { } AM 7:30-10:30	* 10thGrade Exploratory 3 Week, 3 Shops Exploratory { } PM 11:30 – 2:15	** 11thGraders Exploratory Half-day Occupational Program { } AM 7:30 – 10:30
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**10th, & 11thGraders must complete the following section.
Please indicate your course selections in order of preference i.e. 1= First Choice 2 = Second Choice, etc.**

_____ Automotive Technology	_____ Building /Property Management	_____ Graphic Communications
_____ Carpentry	_____ Design & Visual Communications	_____ Health Assisting (gr. 9/10 admittance only)
_____ Cosmetology (gr. 9/10 admittance only)	_____ Early Education & Care (gr. 9/10 admittance only)	_____ Information Support Services & Networking
_____ Culinary Arts	_____ Fashion Technology	_____ Landscaping Technology/Horticulture
		_____ Machine Technology (gr. 9/10 admittance only)

*Placement in a student's first choice program in not guaranteed. It is based on performance and also by the number of existing openings that are available when final placement is being determined.

**Placement in a student's first choice program is not guaranteed. If a student's performance in their first choice program does not meet the instructor(s) expectations the LPV CTEC staff may recommend that the student continue to explore additional programs to develop a stronger set of skills and experiences for a successful placement.

PARENT/GUARDIAN SECTION

Parent/Guardian Name _____
Last First

Street _____ Town _____ Zip _____

Home Phone _____ Cell Phone _____ Work Phone _____

Email address _____

GUIDANCE COUNSELOR/SENDING SCHOOL LIAISON SECTION

Please submit a signed and completed application form, transcripts of grades for the present and previous year, attendance for the present and previous year, and conduct/discipline records for the previous two years as required by the LPV Career and Technical Education Center's Admissions Policy. In addition, please submit your recommendation on the LPV Career and Technical Education Recommendation for Admission form.

Name of Guidance Counselor/Sending School Liaison _____ Date _____

SIGNATURE SECTION

The statements and information furnished by the undersigned in this application form are true and complete.

The undersigned applicant's parent(s)/guardian(s) give permission for representatives of the sending school to release the applicant's records including grades, attendance and conduct/discipline for the purpose of admissions.

Our signatures certify that we have read and agree with the above statements.

Signature of Student _____ Date _____

Signature of Parent/Guardian _____ Date _____

Signature of Guidance Counselor/Sending School Liaison _____ Date _____

VOLUNTARY INFORMATION SECTION

The information requested in this section is not required for admission. Submission of the information is entirely voluntary. Information submitted voluntarily by the applicant will not affect the applicant's admission to the school. The information, if supplied, is to be used for monitoring equal education opportunity in the school district, and in the case of disability and English language learner status, for providing the applicant with accommodations and interpretive services if requested. Applicants with disabilities may voluntarily self-identify for the purpose of requesting reasonable accommodations during the entire application and admissions process. Applicants who are English language learners may voluntarily self-identify for the purpose of receiving interpretive services during the entire application and admission process.

Gender identification: Female Male

Racial/ethnic identification: American Indian or Alaskan Native Asian or Pacific Islander Black White Hispanic
 Combination of Two or More Races

Person with Disability: Yes

If yes, do you need accommodations during the application for admissions process? Yes

If yes, please describe accommodations needed

Person who is an English language learner: Yes

If yes, do you need language assistance during the application for admission process? Yes

If yes, please describe the assistance needed.